



## Internal/External Job Posting

**Job Number: 005530**

**Closing Date: February 11, 2018 Extended Closing Date**

Resumes received in our office after the closing date will not be considered.

<b>Position Title:</b>	<b>Equipment Diagnostic &amp; Resource Center (EDRC) Supervisor</b>
<b>Salary Band:</b>	M
<b>Range:</b>	DOE (Salary will be determined based on experience, qualifications and attributes.)
<b>Work Location &amp; Schedule:</b>	Anchorage This is an exempt level position that works an urban 40-hour week or compressed work week 9/80 schedule. Relocation benefits may apply.
<b>Number of Positions:</b>	One (1) <b>If you have already submitted a resume for this position, you do not need to reapply.</b>
<b>Recruiting Contact:</b>	Tracey L. Mueller, Employee Relations Manager Alyeska Pipeline Service Company E-Mail: alyeska_jobs@alyeska-pipeline.com Apply on-line at <a href="http://www.alyeska-pipe.com">www.alyeska-pipe.com</a>
<b>Minimum Qualifications:</b>	Applicants must meet or exceed these minimum job requirements to apply for this position. <ul style="list-style-type: none"> <li>▪ Bachelor Degree in Engineering, Applied Technology or a related field</li> <li>▪ Minimum four (4) years of experience related to instrumentation, automation, mechanical, power generation/distribution within the discipline of work</li> <li>▪ Ability to make operational recommendations based on data analysis and diagnostics</li> <li>▪ Ability to assist with and make technical recommendations for both day-to-day operations and long range strategic planning</li> <li>▪ Advanced written and verbal communication skills</li> </ul> <p>Note: <i>work experience above the minimum may be considered as a substitute for all or part of the formal educational requirements Comparable experience with instrumentation, mechanical, power generation/distribution Systems or with rotating equipment such as pumps and drivers in hydrocarbon service may be substituted year-for-year for any of the education requirement.</i></p>
<b>Preferences:</b>	<ul style="list-style-type: none"> <li>▪ Demonstrated technical problem solving and troubleshooting skills</li> <li>▪ Working knowledge of applicable codes, standards, and government regulations</li> <li>▪ Strong working knowledge and experience with maintenance processes, procedures and execution</li> <li>▪ Excellent interpersonal, communication, and documentation skills</li> <li>▪ Ability to work independently and perform successfully in a team environment</li> <li>▪ Ability to develop and maintain superior working relationships with Operations and other client/stakeholder groups</li> </ul>
<b>Accountabilities and Specific Requirements:</b>	Under general direction of the OCC Manager, the EDRC Supervisor is accountable for the following job role:  This role supports the Equipment Diagnostics and Resource Center (EDRC) within the OCC and provides direction to operations, engineering, and maintenance on TAPS for system integrity and reliability solutions and supervises 2 or more employees. This role provides direction and technical guidance to lower level staff. The position engages at a technical and strategic level with Operations, Maintenance, and Engineering to monitor, evaluate, troubleshoot, and consult on equipment and process performance as well as recommend improvements and efficiencies to the Pipeline and Valdez Marine Terminal facilities at both a technical and administrative level. Serve as the central "go to" person and subject matter expert for questions in their area of expertise and willingly coach, mentor, and develop co-



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	<p>workers while motivating others to grow in their technical capacities. Provides consistency in the establishment and maintenance of the technical criteria for TAPS, thereby setting the tone and direction of engineering and ensuring the long term integrity of the Trans-Alaska pipeline system. Individuals at this level are expected to have superior knowledge in their particular area of expertise, in-depth knowledge of their technical discipline and a general knowledge of multiple technical disciplines. These persons have superior technical skills and knowledge of TAPS and are recognized as such by technical staff. They are also typically recognized as experts by technical professionals in the industry and are frequently called upon to advise management on technical and/or regulatory issues.</p> <ul style="list-style-type: none"> <li>▪ Provide interpretations of codes, regulations and industry standards for Alyeska and Contract engineers, Operations and Maintenance personnel, construction contractors, and management. Serve as APSC's regulatory specialist and technical representative in areas of expertise for activities relating to Owners, regulators, code committees, media, and the public. This role is performed at the Equipment Diagnostics and Resource Center (EDRC) within the OCC and provides direction to Operations, Engineering, Projects and Maintenance on TAPS for system integrity, reliability and optimization solutions.</li> <li>▪ Provide recommendations to management towards resolution of disputes regarding technical issues, codes, regulations, and industry standards.</li> <li>▪ Mentoring and technical training and removing roadblocks for others.</li> <li>▪ Serves as day-to-day interface as client representative with engineering firms and other developing engineering design packages.</li> <li>▪ Monitors discipline design engineers and designer/drafters to ensure quality, timeliness, and cost effectiveness of project designs.</li> <li>▪ Resolves technical issues or conflicts that may arise during design efforts.</li> <li>▪ Functions as the primary interface with the assigned Project Engineer during development of engineering design packages.</li> <li>▪ Ensures the engineering design meets operational intent, requirements and will withstand expected conditions.</li> <li>▪ Provides technical consultation to the Project Engineers, Operations, and Maintenance s required and requested to ensure resolution of technical issues that may arise during field implementation. Develop and maintain APSC's technical specifications and manuals in areas of technical expertise and capability.</li> <li>▪ Provides training, mentoring, informal mentoring, technical assistance, and knowledge transfer in support of design, construction, operations, maintenance, and daily job activities and for long term stability to Alyeska and Contractor personnel.</li> </ul>
<p><b>Knowledge, Skills, and Abilities:</b></p>	<p>The successful candidates for these jobs must have mechanical, computer and process control aptitude. Expectations include logical thinkers who are multi task oriented, well organized, efficient at information processing and have the ability to consistently make critical decisions quickly and correctly. They must have the ability to perform effectively under stress, both working alone and with others, in a confined environment for extended periods of time.</p> <ul style="list-style-type: none"> <li>• Analysis &amp; Problem Solving</li> <li>• Engineering - General</li> <li>• Regulations</li> <li>• Contract Management</li> <li>• Information Management Job Specific Computer Expertise</li> </ul>



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	<ul style="list-style-type: none"> <li>• Operations Control</li> <li>• Statistical Analysis &amp; Modeling</li> <li>• Personnel Management</li> </ul>
<b>Contributor Level:</b>	<ul style="list-style-type: none"> <li>▪ Supervisor</li> </ul>
<b>Pre-Employment Drug Screen Testing:</b>	<ul style="list-style-type: none"> <li>▪ Alyeska Pipeline Service Company (APSC) requires pre-employment drug testing utilizing hair test collections for all positions. The preferred collection site is from the head (approximately 1/2 inch of hair length necessary). Head hair testing provides an approximate 90 day window of detection that checks for drug use. In addition, for Department of Transportation covered positions, APSC will also utilize urinalysis testing. Any positive drug test makes you ineligible for APSC employment.</li> <li>▪ It is important to note that APSC does not seek or accept any genetic information as part of the hair testing procedure or any other process that could directly or inadvertently provide genetic information (family medical history).</li> </ul>
<b>Employment Verification using E-Verify:</b>	<ul style="list-style-type: none"> <li>▪ Federal Law requires all employers to verify identity and employment eligibility of all persons hired to work in the United States. Alyeska Pipeline Service Company participates in E-Verify.</li> <li>▪ E-Verify is an Internet-based system that compares information from an employee's Form I-9, Employment Eligibility Verification, to data from U.S. Department of Homeland Security and Social Security Administration records to confirm employment eligibility. <a href="http://www.dhs.gov/e-verify">http://www.dhs.gov/e-verify</a></li> </ul>
<b>TWIC:</b>	<ul style="list-style-type: none"> <li>▪ The Alyeska Valdez Marine Terminal (VMT) is a regulated facility, and the employee hired to work on the VMT or to provide emergency support or other approved work for the VMT will be required to have a Transportation Worker Identification Credential (TWIC). For more information about this Federal credential access the Web site listed below. The successful candidate for this job will be notified if a TWIC will be required and will then be responsible for enrolling and obtaining a TWIC prior to their hire date. <a href="http://www.tsa.gov">http://www.tsa.gov</a></li> </ul>

**ALYESKA PIPELINE SERVICE COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER THAT VALUES WORKPLACE DIVERSITY.**

**Alyeska Pipeline is a drug-free and alcohol-free workplace.**

Apply on-line at [www.alyeska-pipe.com](http://www.alyeska-pipe.com)