



## Internal/External Job Posting

**Job Number: 005535**

**Closing Date: February 18, 2018**

Resumes received in our office after the closing date will not be considered.

<b>Position Title:</b>	<b>Construction Supervisor / Construction Manager</b>
<b>Salary Band:</b>	L/M
<b>Range:</b>	DOE (Salary will be determined based on experience, qualifications and attributes.)
<b>Work Location &amp; Schedule:</b>	Anchorage, Fairbanks, or Valdez This is a regular exempt level position works an urban 40-hour week or compressed work-week 9/80 schedule. <b>Extensive amount of time is required at job sites during the construction season at remote facilities.</b> Relocation benefits may apply.
<b>Number of Positions:</b>	One (1)
<b>Recruiting Contact:</b>	Tracey L. Mueller, Employee Relations Manager Alyeska Pipeline Service Company E-Mail: alyeska_jobs@alyeska-pipeline.com Apply on-line at www.alyeska-pipe.com
<b>Minimum Qualifications:</b>	Applicants must meet or exceed these minimum job requirements to apply for this position. <ul style="list-style-type: none"> <li>▪ Bachelor’s degree in Engineering, Construction Management, Industrial Technology or related field. Work experience above the minimum may be considered as a substitute for all or part of the formal educational requirements</li> <li>▪ Three (3) years’ experience as a construction supervisor/manager or field engineer for maintenance and capital projects</li> <li>▪ Advance knowledge in civil, mechanical, electrical, process and / or automation projects</li> <li>▪ Advanced experience in engineering, project and construction management concepts, practices and procedures, and field construction methods</li> <li>▪ Ability to provide technical guidance to lower level staff and to managers</li> <li>▪ Advanced written and verbal communications skills</li> </ul>
<b>Preferences:</b>	<ul style="list-style-type: none"> <li>▪ Broad safety leadership skills as it relates to projects</li> <li>▪ Must be able to multi-task, working on several projects at multiple locations</li> <li>▪ Demonstrated ability to coordinate and interact successfully with engineering and construction contractors, and with facility operations groups</li> <li>▪ Demonstrated ability to work independently and perform successfully in a team environment</li> <li>▪ Experience in field engineering and construction assignments including estimating, scheduling, planning and oversight of implementation activities</li> <li>▪ Demonstrated ability to resolve technical / regulatory issues</li> <li>▪ Pipeline (TAPS) and / or Petrochemical project experience</li> <li>▪ Knowledge of construction in arctic and sub-arctic conditions</li> <li>▪ Shutdown / Turnaround project experience</li> <li>▪ Project Management Professional certification</li> <li>▪ Understanding of project planning and Front-End-Loading (FEL) concepts</li> </ul>
<b>Accountabilities and Specific Requirements:</b>	The Construction Supervisor or Manager is responsible for the field implementation of multiple assigned maintenance and capital construction projects from completion of design engineering through project closeout. This responsibility includes all areas of planning to field implementation oversight including constructability design review, material procurement, field implementation planning and scheduling, field cost control, field



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	<p>documentation / drawing completion and turnover, and on-site interface with client groups. The assigned projects may include modification and / or new construction to TAPS systems, equipment and facilities, as well as major repair and / or replacement activities. The Construction Supervisor or Manager acts as the on-site representative for the Alyeska project management team during project field implementation and provides direct oversight of all associated field engineering, procurement and implementation functions. This position is responsible for project safety, environment, quality, cost and schedule during the performance of assigned work.</p> <p><b><u>Detailed Accountabilities:</u></b></p> <p>Supervise and provide day-to-day oversight of contractors, vendors, and other groups involved in the field implementation efforts to ensure that all phases of the project(s) meet cost, schedule, environment, regulatory, safety, quality, and operational requirements</p> <p>Act as the field representative during execution of multiple projects / programs from design engineering to final field completion</p> <p>Assist with engineering design efforts to include arranging for engineering site visits, identifying and communicating specific / unique design requirements, and providing constructability design review and comment</p> <p>Implement contracting and material / equipment procurement strategies to optimize cost, schedule, and technical considerations</p> <p>Assist with overall planning and scheduling, and assume direct responsibility for the implementation planning / scheduling of field work required for assigned projects. Determine and institute the degree of detail necessary to effectively complete each phase of field implementation</p> <p>Ensure the timely development of work procedures and other documentation required for successful project execution plans (PEPs). This responsibility includes working with the client group(s) in development of safe system / equipment isolation procedures, assisting other support groups with development and / or review of inspection and testing procedures / checklists, and direct responsibility for development of safe project procedures (SPPs)</p> <p>Coordinate on-site activities for other internal and external support groups as required ensuring that project field requirements are met, including testing and turnover to client upon completion</p> <p>Maintain active and continuous on-site interface with the client(s) and ensure the final project product is delivered in accordance with agreed criteria and objectives</p>
<p><b>Knowledge, Skills, and Abilities:</b></p>	<ul style="list-style-type: none"> <li>▪ Project and construction management practices and techniques with emphasis on field construction methodology</li> <li>▪ Cost and scheduling methodologies and techniques; this includes initial cost and schedule development, progress tracking and reporting</li> <li>▪ Concepts of work group management to include team formation, assignment of responsibilities, communications and assessment</li> <li>▪ Ability to read and understand engineering design drawings leading to the successful construction of final engineering design</li> <li>▪ Analysis &amp; Problem Solving</li> <li>▪ Financial Management</li> <li>▪ Management/Supervisory</li> <li>▪ Engineering-General</li> <li>▪ Job Specific Computer Expertise</li> </ul>



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	<ul style="list-style-type: none"> <li>Project Management</li> </ul>
<b>Contributor Level:</b>	<ul style="list-style-type: none"> <li>Supervisor</li> </ul>
<b>Pre-Employment Drug Screen Testing:</b>	<ul style="list-style-type: none"> <li>Alyeska Pipeline Service Company (APSC) requires pre-employment drug testing utilizing hair test collections for all positions. The preferred collection site is from the head (approximately 1/2 inch of hair length necessary). Head hair testing provides an approximate 90 day window of detection that checks for drug use. In addition, for Department of Transportation covered positions, APSC will also utilize urinalysis testing. Any positive drug test makes you ineligible for APSC employment.</li> <li>It is important to note that APSC does not seek or accept any genetic information as part of the hair testing procedure or any other process that could directly or inadvertently provide genetic information (family medical history).</li> </ul>
<b>Employment Verification using E-Verify:</b>	<ul style="list-style-type: none"> <li>Federal Law requires all employers to verify identity and employment eligibility of all persons hired to work in the United States. Alyeska Pipeline Service Company participates in E-Verify.</li> <li>E-Verify is an Internet-based system that compares information from an employee's Form I-9, Employment Eligibility Verification, to data from U.S Department of Homeland Security and Social Security Administration records to confirm employment eligibility. <a href="http://www.dhs.gov/e-verify">http://www.dhs.gov/e-verify</a></li> </ul>
<b>TWIC:</b>	<ul style="list-style-type: none"> <li>The Alyeska Valdez Marine Terminal (VMT) is a regulated facility, and the employee hired to work on the VMT or to provide emergency support or other approved work for the VMT will be required to have a Transportation Worker Identification Credential (TWIC). For more information about this Federal credential access the Web site listed below. The successful candidate for this job will be notified if a TWIC will be required and will then be responsible for enrolling and obtaining a TWIC prior to their hire date. <a href="http://www.tsa.gov">http://www.tsa.gov</a></li> </ul>

**ALYESKA PIPELINE SERVICE COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER THAT VALUES WORKPLACE DIVERSITY.**

**Alyeska Pipeline is a drug-free and alcohol-free workplace.  
Apply on-line at [www.alyeska-pipe.com](http://www.alyeska-pipe.com)**